

Villa Belmont Condominiums Villabelmont.com

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REQUEST FOR EXPIRED "PRU" CERTIFICATION RENEWAL

Unit # _____ today's date _____.

The "PERMITTED RENTAL UNIT" CERTIFICATION REQUEST # _____, granted on _____, has expired.

The PRU certification request was granted for a maximum of six weeks.

If the Unit Owner has not secured a lease or rental agreement for the unit within the six week period they must renew the PRU Certification Request. You may renew in person or in writing. No renewals will be granted via verbal request. If submitting a renewal request in writing, you may mail it to the VBCA Management Office, Email it to VBCA Management, Hand deliver it by placing it in the VBCA Management Office Drop box (located on the Exterior of the VBCA Management Office Door), or Fax it to the VBCA Management Office. If you wish to renew in person, present yourself at the VBCA Management Office during regular business hours. Calling first is highly suggested for the Staff may be out of the office, completing VBCA tasks, causing the VBCA Management Office to be vacant for brief periods during regular business hours.

I, the Unit Owner of unit # _____, am requesting that expired PRU# _____, previously approved on _____, be renewed.

I understand that if multiple written requests are received at the same time as my renewal request and not all requests can be granted, preference will be afforded to the request of the Unit Owner who has owned their unit the longest.

Owner's Printed Name

Owner's Signature

A copy of the last deed for this unit, listing the above as Owner, must be on file in order to receive PRU Certification.

To be completed by VBCA Management

DATE REQUEST WAS RECEIVED BY VBCA MANAGEMENT _____

DATE OF APPROVAL _____ APPROVED BY _____

DATE APPROVAL EXPIRES _____

DATE OF DENIAL _____ DENIED BY _____

Circle Reference Code Letter

A - "PERMITTED RENTAL UNIT" ALLOWANCE IS NOT PRESENTLY AT MAXIMUM.

B - "PERMITTED RENTAL UNIT" ALLOWANCE IS PRESENTLY AT MAXIMUM. (Unit has been placed on waiting list)

C - OWNER IS IN VIOLATION OF ONE OR MORE LIMITATIONS OR CONDITIONS OF ARTICLE 23.

D - DATE OF REQUEST EXCEEDS 6 WEEK MAXIMUM. (Re-Submit request within time limit)